Date Posted: 7/14/2020

Send resume to: Khider@sjvop.org

Type of Employment: Full-Time: ☒   Part-Time: ☐   If part-time, # of hours per week

Job Title of Open Position: Pre-K 3 Teacher

Salary: Commensurate upon experience/education

Employer: St. John Vianney School

Location Address: 2950 Southwestern Blvd.
Orchard Park, NY 14127

Employer website: SJVOP.org

Job Description

- Implement Pre-k 3 curriculum
- Teaching children about core concepts, such as numbers, letter, shapes, and colors.
- Using creative, hands-on methods of learning, such as artistic expression, free play, and storytelling.
- Planning a curriculum that addresses early childhood education requirements.
- Encouraging and monitoring social interactions between children.
- Instilling a sense of respect and discipline, so that children work effectively in a classroom setting.
- Supervising children outside of class time, such as during lunch, out on the playground, or on field trips.
- Making sure that the classroom is clean, safe, and well-organized.
- Setting up the materials and workspaces required for class activities.
- Communicating with parents to learn more about each child's life outside the classroom.
- Creating reports to inform parents about their children's progress at school.

Qualifications: Degree Requirements/Experience

- Bachelor's Degree

Desired Skills

- NYS Teaching Certificate Preferred
- Past experience teaching children in the pre-kindergarten age group
- Ability to educate with age-appropriate language and teaching methods
- Patience, optimism, compassion, enthusiasm, and empathy
- Mediation skills for resolving conflicts between children
- Creative mindset to plan innovative, exciting lessons
- Familiarity using Microsoft Word and Excel
- Ability to stand as a positive role model for impressionable minds

E.O.E.
How to Apply: By Mail ☒   E-Mail ☒   Fax ☐   as above, no later than **7/27/2020**
Please include: Résumé, employment application and teacher application supplement (if applicable)